

# VIGAMAXX

## Fax Order Form

### BILLING ADDRESS

Name\*: \_\_\_\_\_  
 Address 1\*: \_\_\_\_\_  
 Address 2: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State/Province/Zip: \_\_\_\_\_  
 Country\*: \_\_\_\_\_  
 Phone Number\*: (\_\_\_\_) \_\_\_\_\_  
 E-mail\*: \_\_\_\_\_

### SHIPPING ADDRESS (IF DIFFERENT FROM BILLING ADDRESS)

Name\*: \_\_\_\_\_  
 Address 1\*: \_\_\_\_\_  
 Address 2\*: \_\_\_\_\_  
 City\*: \_\_\_\_\_  
 State/Province/Zip\*: \_\_\_\_\_  
 Country\*: \_\_\_\_\_  
 Received Date: \_\_\_\_\_  
 Received By: \_\_\_\_\_

PLEASE CIRCLE CREDIT CARD TYPE	CREDIT CARD NUMBER	EXP DATE	CVV / CVV2	CARD ISSUING BANK	SIGNATURE
VISA MASTERCARD		_ / _			

PRODUCT NAME AND PACKAGE DESCRIPTION	UNIT PRICE	SUBTOTAL	DISCOUNT COUPON CODE	LINE TOTAL
Example: Vigamaxx Buy 4 at 10% Discount Plus Free Shipping	Example:\$248.40	Example:\$248.40	None	Example:\$248.40
			ORDER TOTAL	
			SHIPPING & HANDLING :	
			TOTAL SALE	

\* - Required field

**PLEASE FAX YOUR ORDER TO 1- 510- 894- 8424**

**THANK YOU FOR YOUR BUSINESS!**

## INSTRUCTIONS FOR COMPLETING ORDER FORM:

Please note: If you do not complete this form correctly, your order will not be shipped.

1. Fill in your name, address, contact phone number, and email address. Please be sure to include a phone number at which you can be reached in case of problems processing your order.
2. If you are paying by credit card, circle the type of credit card you are using, fill in your credit card number, expiration date, and 3 or 4 digit security code (found on the back of your card).
3. Fill in the name of the product and the package description (example: "Vlgamaxx buy 4 with 10% Discount Plus Free Shipping"). Be sure to use a separate line for every product or package you would like to order.
4. Fill in the unit price. This can be found on the product website
5. Do you have a coupon or discount code? Fill in the code and discount amount.
6. Fill in the line total. If you have a discount or coupon code be sure to calculate it (example: if you have a coupon for 10% off, your line total for 1 orders of "Vlgamaxx buy 4 with 10% Discount Plus Free Shipping" would be  $\$248.40 \times .90 = \$223.56$ ).
7. Once you have filled in all the products you would like to order, add up all the line totals to get your order total.
8. Select your shipping option. If order one with shipping charges, then add \$7.95 for S & H, otherwise leave blank if S & H is free
9. Add your shipping charge to your order total to find your total sale price.

## IMPORTANT INFORMATION:

- For Credit Cards: fill out this order form and fax it to us at 510-894-8424 (USA).
- ALL ORDERS MUST BE PAID IN US FUNDS.
- Credit cards will be processed immediately.
- Tax and duties for international orders are not included in the shipping charge.
- Domestic (US) orders will arrive within 7-10 business days.
- All International orders will arrive within 10-14 business days.